



August 9, 2023

Jane Doe  
123 Street Name  
La Plata, MD 20646

Dear Jane,

The College of Southern Maryland enhances lives and strengthens the economic vitality of a diverse and changing region by providing affordable postsecondary education, workforce development, and cultural and personal enrichment opportunities.

CSM will be the region's first choice for accessible, inclusive, and innovative education that transforms communities. CSM will be the region's first choice for accessible, inclusive, and innovative education that transforms communities.

Riossequost, aut eum ut quuntus et, cum destion seditassit audam, amenecto is qui quiaese quiam, vendaec erspera ame quidendem entisi doluptatem ra nam, ipsam, quae cus dolor maio voluptaes peruptas et exerro cumquod quis doluptaquam qui optasit officiisitia pre eicipsus et ullecea solorem faccus aliquam re id quae pores alictionse es re sunt vellita similis.

Sincerely,

Name  
Job Title  
*Department, Program, or School*

**College of Southern Maryland**  
8730 Mitchell Rd, PO Box 910, La Plata, MD  
20646 301-934-2251 | [askme@csmd.edu](mailto:askme@csmd.edu)

[csmd.edu](http://csmd.edu)