



## **CSM Dual Enrollment Textbook Purchase Instructions for Approved Courses**

To authorize CSM to charge your school system for required textbooks for approved classes, complete the following steps:

- Go to [my.csmd.edu/sso/bookstore\\_authorization.html](http://my.csmd.edu/sso/bookstore_authorization.html)
- Sign into your my.CSMD account
- Enter the requested information on the authorization form.
- Select "Tuition Assistance" as your method of paying for books.
- Provide your school system when asked for your tuition sponsor. (Example: Calvert County Public Schools, Charles County Public Schools, or St. Mary's County Public Schools)
- Review and check the acknowledgement statements, sign your name, and click "Submit."

After submitting this form, you can order your required textbooks from the CSM College Store.

**To find and order your textbooks through the CSM College Store:**

- Visit [www.csmcollegestore.com](http://www.csmcollegestore.com)
- Click "Textbooks", and then select "Buy/Rent Textbooks" on the resulting drop-down menu.
- Enter your course information on the resulting page. (Refer to your course schedule for specifics such as your course department, course number, and section.)
- Click "Add Course to List." You can repeat this process if you have multiple courses.
- When your courses have been added, click "Get Your Books."
- You should now see the book lists for your chosen classes.

**Please note that your school system will only be paying for required textbooks for School-Approved Dual Enrollment classes.**

Refer to your county school system's Approved Courses List to verify whether your dual class is approved. You are responsible for the costs of textbooks/materials for non-Approved courses.

Books that are needed for your class will be noted as “**Required.**”

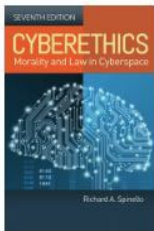


**Enjoyment Of Music (W/New Access Code)**

Author(s): Forney  
ISBN 9780393872439  
Copyright: 21  
Publisher: Norton  
Edition: 14  
Binding: Paperback

**Required**

In some cases, a required textbook is offered in multiple formats, such as an eBook or physical copy - these options are noted “**Choose One.**” In these cases, choose the single version of the textbook that you prefer.

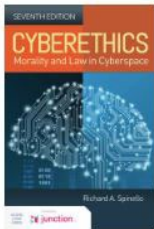


**(ebook) Cyberethics**

Author(s): Spinello  
ISBN 9781284184075  
Publisher: J&B  
Edition: 7  
Binding: Digital Content

**Choose One**

Provided By



**Cyberethics**

Author(s): Spinello  
ISBN 9781284184068  
Copyright: 21  
Publisher: J&B  
Edition: 7  
Binding: Paperback

**Choose One**

Items listed as “**Store Recommended**” will **not** be paid for by your school system. You will be responsible for the costs of any “Store Recommended” materials you order from the bookstore.



**Geography**

Author(s): Barcharts  
ISBN 9781423217572  
Publisher: Barchart  
Binding: None

**Store Recommended**

After identifying your books, place your order:

- Select the textbooks that you would like by clicking the “+” sign to add the book to your cart.
- After you’ve added your textbooks to your cart, click “Purchase.”
- Review your cart and click “Checkout” when you are ready to finalize your order.
- Follow any remaining steps presented on the site.

You will receive a confirmation email after placing your order and can view a helpful [FAQ](#) on the College Store website for additional information about the ordering process.

For questions about placing your order, please contact the CSM College Store at [bkasst@csmd.edu](mailto:bkasst@csmd.edu).