



**COLLEGE of
SOUTHERN
MARYLAND**
**BOARD OF TRUSTEES
MINUTES**

DATE: January 24, 2025, 9:00 a.m.
PLACE: La Plata Campus – BI Building Room 103/104
CHAIR: **Shawn B. Coates**

TRUSTEES PRESENT:

Shawn B. Coates, Chair
Sonja M. Cox, Vice Chair
Christy Lombardi
Cordelia Postell
Pamela Cousins
Kenneth Abell
Cathy Allen
Celeste Alexander-Frye
Diane Sandoval – Via Zoom

TRUSTEES ABSENT:

I. CALL TO ORDER

The meeting was called to order at 9:06 a.m. by Shawn B. Coates, Board Chair.

II. QUORUM ESTABLISHMENT

The board secretary confirmed the presence of a quorum.

III. APPROVAL OF MINUTES

The minutes of the December 19, 2024, Board of Trustees meeting minutes were reviewed. Trustee Postell made a motion to approve the December 19, 2024, meeting minutes.

Trustee Cousins Seconded

➤ **All were in favor; Motion Passed**

IV. APPROVAL OF AGENDA

The agenda for December 19, 2024, Board of Trustees meeting agenda was reviewed and approved as presented.

Trustee Alexander-Frye made a motion to approve the December 19, 2024, agenda.

Trustee Abell Seconded

➤ **All were in favor; Motion Passed**

V. EXITO STUDENT PRESENTATION

Dr. Tracy Harris, Vice President, Division of Student Equity and Success introduced the EXITO Multicultural Club who presented an update of their engagement and impact with CSM’s international students.

VI. MONTHLY FINANCIAL REPORT

Judith Mills, Vice President, Division of Financial Services, presented the monthly financial reports.

- Number of Days Cash on Hand (FY 25)
- Revenues by Source December 24 (FY 25)
- FY 25 December Revenue

- 5-year revenues by source (2021 – 2025)
- Expenses by function
- FY 25 December Expenses
- 5-year expenses by function (2021-2025)
- Insurance Fund – Fund Balance 5 Year Average Comparison. Fiscal years 2020 through 2024 compared to fiscal 2025
- Capital Project Funding Report for the period ending December 31, 2024
- Grants Activities Financial Report

VII. QUARTERLY GRANTS REPORT

Tora Wright, Director of Grants Development presented the Quarterly Grants Report FY25 for October, November & December 2024.

VIII. CIVIL RIGHTS ASSURANCE

Dr. Tracy Harris, Vice President, Division of Student Equity and Success presented a request to approve the execution and submission of the Civil Rights Assurances document to the Maryland State Department of Education to meet the Federal Perkins Career & Technical Education (CTE) funding compliance standards.

Trustee Abell made a motion to approve the execution and submission of the Civil Rights Assurances document to the Maryland State Department of Education to meet the Federal Perkins CTE standards. Trustee Cox seconded.

➤ **All were in favor; Motion Passed**

PRESIDENT'S REPORT

Yolanda Wilson, Ed. D, President CSM: Presented the following to the Board:

- Aviation Advisory Update
- Nurse Recognition Pinning and Health Readiness Ceremony
- Master Leadership Class, Wednesday 1/29 from 10am -12 noon in BI113

BOARD CHAIR REPORT

Shawn B Coates, Board Chair: presented the following updates:

- January 27 – MACC Trustees Leadership Conference
- February 9-12th – 2025 ACCT National Legislative Summit in Washington DC
- February 13th – Student Advocacy Day in Annapolis
- February 20th – Southern Maryland Legislative Reception

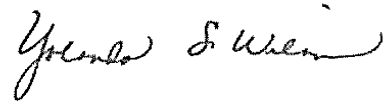
ADJOURNMENT

There being no further business, Trustee Allen motioned to adjourn the meeting. With the motion seconded by Trustee Lombardi, all were in favor; Motion Passed the meeting was adjourned at 10:00 a.m.

Respectfully submitted,



Shawn B. Coates, Board Chair



Yolanda Wilson, Ed. D, President