

**COLLEGE-WIDE COUNCIL  
MEETING SUMMARY**

<b>Date, Time, Place:</b>	Friday, February 3, 2023, 9:00 a.m. to 10:00 a.m., ZOOM Conference					
<b>Attendance:</b>	√	Seth Bacon	√	George Bedell*	√	Laura Dyson
√ Attended	√	Hannah Cooksey-Tate	√	Jesse Gonzalez	√	Dr. Stephanie McCaslin
*Conveners	√	Dr. Larisa Pfeiffer*	√	Daphne Powell	√	Dr. Rodney Redmond*
	√	Elizabeth Settle	√	Donna Sperry		Kelly Winters
<b>Item/Topic</b>	<b>Discussion/Reports</b>					<b>Assignments/Actions</b>
Approval of January 6, 2023, Minutes	The minutes for the College-Wide Council meeting held on January 6, 2023, were reviewed and approved by the council members in attendance.					The approved minutes will be posted to the College-Wide Council 2022-23 TEAMS site by the close of business today.
Approval of Agenda	The agenda for today's meeting was reviewed and approved by the council members in attendance.					
Old Business: Council Updates on Review of Policies	<p>Each council was asked to give a timeline for reviewing the policies assigned to them.</p> <p><b>College Planning – Seth Bacon and Hannah Cooksey-Tate</b></p> <ul style="list-style-type: none"> <li>• FM2490: Reviewed last fall.</li> <li>• GA3035: March</li> <li>• PP6030: March</li> </ul>					

	<p><b>Equity &amp; Inclusion Council – Daphne Powell and Beth Settle</b></p> <ul style="list-style-type: none"> <li>• HR4080: February</li> <li>• HR4130: April</li> <li>• IS5004: May</li> </ul> <p><b>Instruction &amp; Student Affairs Council – Dr. Stephanie McCaslin and Kelly Winters</b></p> <ul style="list-style-type: none"> <li>• HR4133: March</li> <li>• HR4085: May</li> <li>• HR4145: May</li> </ul> <p><b>Talent Development – Laura Dyson and Jesse Gonzalez</b></p> <ul style="list-style-type: none"> <li>• HR4120: March</li> <li>• HR4020: April</li> <li>• GA3070: May</li> </ul> <p>It might be helpful for council members to have training on how to review policies, as well as distinguish between a policy and a procedure. Several members volunteered to form a workgroup to develop training for policy and governance training.</p>	
<p>New Business: Gender Variables</p> <p>Dr. Stephanie McCaslin</p>	<p>This will be discussed at the next CWC meeting in March.</p>	

<p>New Business: GA3040: Scheduling and Use of College Vehicles</p> <p>Hannah Cooksey-Tate</p>	<p>The College Planning Council recommends removing GA3040. Also, the GA3008 review means GEN411 needs to be reviewed which will happen at the College Planning Council meeting next week. It was suggested that the two policies should be combined as long as it was intuitive to do so.</p>	
<p>Council Updates</p>	<p><b>College Planning – Seth Bacon and Hannah Cooksey-Tate</b> See New Business above.</p> <p><b>Equity &amp; Inclusion Council – Daphne Powell and Beth Settle</b> Two members have not been attending. George suggested the co-conveners reach out to them and asked Beth to forward those names to him.</p> <p>Someone approached the council about the college’s sabbatical policy, but they are not sure how to respond since that policy is not currently under review. Perhaps the council can pass along a recommendation anyway.</p> <p>Also, the council’s charge includes educational software, but the members are not sure what that means, specifically. After much discussion, the group concluded the council could develop a “best practices” document.</p>	

**Instruction & Student Affairs Council – Dr. Stephanie McCaslin and Kelly Winters**

Three committees report to ISAC:

- K-16 Initiatives Committee (K16)
- Curriculum and Instruction Committee (CIC)
- Academic Standards and Procedures Committee (ASP)

Those committees, in conjunction with ISAC, are currently focused on the following:

- Early College
- Continuing Education Home School
- Transferability of courses
- Updating the catalog
- Micro-credentials
- ELL (English Language Learners)

George suggested ISAC reach out to the Early College community of practice cohort.

Also, since Jeanne Hill left CSM, the council needs a replacement faculty representative.

**Talent Development – Laura Dyson and Jesse Gonzalez**

They are concerned that HR4100 did not fully complete the 30-day comment process. George suggested and the group agreed the policy should be sent on to Dr. Wilson. Dr. Pfeiffer added HR has been tasked by the president's office to give a presentation on parental leave in March.

George will send an email to the faculty asking for volunteers to serve on ISAC, then work with Dr. Redmond and Dr. Pfeiffer to appoint the new member.

Other Business	Several members expressed concern about having enough time each month to do the required policy review work, as well as assist constituents with their concerns as they come up.	
<b>Adjournment</b>	10:08 a.m.	
<b>NEXT MEETING:</b>	<b>College-Wide Council Friday, March 3, 2023 9:00 a.m. to 10:00 a.m. ZOOM Conference</b>	