

*Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.*

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**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN  
College of Southern Maryland  
AND  
Prince George’s Community College REGARDING the Respiratory Therapy Program**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between College of Southern Maryland (the “Sending Institution”) and Prince George’s Community College (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from the College of Southern Maryland for the completion of Associate of Applied Science in Respiratory Therapy (the “Program(s)”).

**A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution
4. Complete all of the following coursework at the College of Southern Maryland with a minimum grade of “C”:
  - BIO-2170, Human Anatomy and Physiology I (please note that starting in Fall 2022 that BIO-2070 and BIO-2070L will be equated and replaced by BIO-2170)
  - BIO-2180, Human Anatomy and Physiology II (please note that starting in Fall 2022 that BIO-2080 and BIO-2080L will be equated and replaced by BIO-2180)
  - ENG-1010, Composition and Rhetoric
  - MTH-1120, College Algebra
  - CHE-1200 and CHE-1200L, General Chemistry I Lecture and General Chemistry I Lab
5. Possess a minimum of a 2.5 grade point average within their qualifying coursework.
6. Submit the petition for admission no later than April 1<sup>st</sup>
7. Meet all special admissions criteria identified in the current Prince George’s Community College catalog
8. Students are only eligible for fall admission
9. Part-time students are eligible for this agreement

**B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.

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2. Each year, 25% of the seats available for incoming students shall be reserved for students from the College of Southern Maryland, until April 1.
3. Students who qualify for this articulation agreement and are accepted into the program will receive an in-county tuition rate.
4. Students who are interested in participating under this agreement will meet with the Health Sciences Advisor at the Sending Institution to receive the application packet. In order to qualify under this agreement, the students must complete all of the requirements and steps listed within this application packet.
5. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

|  | Sending Institution                                | Receiving Institution                                      |
|--|--|--|
| Name of staff person responsible for oversight | Dr. Laura Polk                                     | Ms. Angela Anderson  |
| Title of staff person                          | Dean   | Dean   |
| Email address                                  | <a href="mailto:lvpolk@csm.edu">lvpolk@csm.edu</a> | <a href="mailto:aanderson@pgcc.edu">aanderson@pgcc.edu</a> |
| Telephone Number                               | 301-934-7535                                       | 301-546-0699   |

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

|                  | Sending Institution                                    | Receiving Institution                                    |
|------------------|--|--|
| Name of person   | Jacqueline Koerbel                                     | Nicole Stubbs  |
| Title of person  | Health Sciences Advisor                                | Health Sciences Advisor                                  |
| Email address    | <a href="mailto:jkoerbel@csm.edu">jkoerbel@csm.edu</a> | <a href="mailto:stubbsnr@pgcc.edu">stubbsnr@pgcc.edu</a> |
| Telephone Number | 301-934-7510   | 301-546-7513   |

6. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit,

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as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

7. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
8. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
9. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every year to review the terms of this agreement.
4. This agreement shall expire five years after the last signature is received.

### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

### **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

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## **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

## **G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

## **H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

## **I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

College of Southern Maryland

By: *Rodney Redmond*  
Rodney Redmond (Feb 28, 2022 12:00 EST)  
Dr. Rodney Redmond  
Provost & Vice President of Learning

Feb 28, 2022

Date

Prince George's Community College

By: *Clayton A. Railey, III*  
Dr. Clayton A. Railey, III  
Executive Vice President & Provost

2/25/2022

Date