

College Wide Council
MEETING SUMMARY

Date, Time, Place:		Friday, April 1, 2022, 9:30AM a.m. via Zoom			
Attendance:					
College-Wide Council Co-Chairs:		√	Sarah Merranko	√	Craig Patenaude
Instructional & Student Affairs Council Co-Chairs:		√	Stephanie McCaslin	√	Kelly Winters
Planning Council Co-Chairs:		√	Jacqui Rogers-Frere	√	Lesley Quattlebaum
Equity & Inclusion Council Co-Chairs:		x	Beth Settle	√	Raquel Brooks
Talent Development Council Co-Chairs:		√	Laura Dyson	√	Jesse Gonzalez
		x	Larisa Pfeiffer, Representative	√	George Bedell, Recorder
Item/Topic	Discussion/Reports				Assignments/Actions
Minutes	The March minutes were approved pending a correction				
Old Business a) Progressive Discipline policy update b) Council updates	<p>a) S. McCaslin and G. Bedell gave a report on the recommendations from the Progressive Discipline Task Force and addressed questions. The task force recommended placing suspension ahead of reduction in rank and suggested that faculty would need a process for reapplication for lost rank. The group also recommended an early intervention using mentors. And finally, there was discussion about including information regarding performance improvement plans in the policy.</p> <p>b) Council updates:</p> <p>Planning Council: Lesley Quattlebaum and Jacqui Rogers-Frere gave updates regarding Policy EP 6027, <i>Contagious Diseases</i>. Primarily the council found language updates needed for changing position titles. The council also found that only minor changes were needed for GA 3030 <i>Policy Development</i>, and suggested that more guidance was</p>				Progressive Discipline Task Force to submit proposed changes ASAP

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	<p>needed to clarify substantive vs un-substantive policy changes.</p> <p>Equity and Inclusion: Raquel Brooks stated that the council would be meeting on April 21st. HR 4005, <i>Access for Employees with Disabilities</i>, and GA 3060 <i>ADA Grievance</i> need minor updates, including to employee titles.</p> <p>Instructional & Student Affairs Council: Stephanie McCaslin and Kelly Winters gave updates, including a recommendation that HR 4065, <i>Flexible Work Schedules</i> and HR 4155 <i>Telework</i> be merged. The council also reviewed GA 3005 <i>College Committees</i> and found that many of the listed committees had been disbanded.</p> <p>Talent Development: Laura Dyson and Jesse Gonzalez gave updates on HR 4100, <i>Leave</i> and <i>Transitional Sabbaticals</i>. Both would benefit from a review by Human Resources and need edits for grammar and style. Jesse Gonzalez stated that <i>Transitional Sabbaticals</i> especially needed revision for grammar. Regarding <i>Transitional Sabbaticals</i>, the council recommends that Faculty Senate and Financial Services both review the policy. Also, they asked whether replacements can be hired during the sabbatical, and suggested clarification was needed for the letter of recommendation.</p>	
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<p>New Business</p> <p>a) Elections Timeline</p> <p>b) College Wide Forum</p> <p>c) Charges from Dr. Murphy</p>	<p>a) Sarah Merranko requested that council co-chairs forward a list of council openings by Wednesday, April 6th.</p> <p>b) Sarah Merranko asked the Instructional & Student Affairs and Equity and Inclusion Councils to present updates at the next College Wide Forum on April 22nd.</p> <p>c) Dr. Murphy will be sending a memo to each council regarding goal setting initiatives and charges for the upcoming year.</p>	<p>Council co-chairs to forward a list of council openings to Sarah Merranko by Wednesday, April 6th.</p>
<p>Questions and Announcements</p>		
<p>Adjournment</p>	<p>Adjourned at 11:30 AM</p>	
<p>NEXT MEETING DATES:</p>	<p>May 6th, 2022, 9:30AM</p>	