

**COLLEGE OF SOUTHERN MARYLAND AND
YORK COLLEGE
GUARANTEED ADMISSION AGREEMENT**

PREFACE

York College of Pennsylvania (YCP) welcomes students from College of Southern Maryland (CSM) into our community of learners. The Guaranteed Admission Transfer Agreement is designed to facilitate CSM students' ease of transfer to YCP. This Agreement supersedes any other general admissions agreement signed between CSM and YCP.

Under this Agreement, CSM students graduating with any CSM Associate in Arts (A.A.), Associate in Science (A.S.), Associates of Arts in Teaching (A.A.T), Associates of Science in Engineering (A.S.E.) or Associate of Applied Science (A.A.S.) degree program will be eligible for the Guaranteed Admissions program.

Students must:

1. Submit the YCP Application for Admission at least six months prior to the start of the semester he/she wishes to transfer to York College of Pennsylvania.
2. Satisfy all other YCP admissions requirements, which are available on the College website at www.ycp.edu or by contacting an admissions counselor at York College of Pennsylvania.
3. Graduate from CSM with a minimum cumulative grade-point average (GPA) of 2.0.
4. Recognize that grades of "C" or better will transfer.
5. Understand that there is no residential living requirement for incoming students, though transfer students may request on-campus housing if they wish. Anyone outside of 35 miles must live on campus.
6. Understand that YCP will accept up to 75 transferable credits from a community college.
7. Understand that students with at least 60 transferable credits will enter with junior status.
8. Understand that if they were previously enrolled at YCP, they are not eligible for this agreement.
9. Submit CSM transcripts along with transcripts from any other colleges they may have attended prior to attending CSM.

To benefit from the Guaranteed Admissions program, students must enroll in YCP within one year of graduating from CSM without attending another institution of higher education.

YCP welcomes International Students to apply to the College. Additional admission materials will include the Test of English as a Foreign Language (TOEFL) and AACRAO, WES or ECE transcript evaluations if applicable. Please check the College website at www.ycp.edu for details.

The Guaranteed Admission program is also available for part-time students.

QUALIFICATIONS FOR THIS AGREEMENT

Students interested in the Guaranteed Admission program are encouraged to consult with a Transfer Coordinator at CSM and the Transfer Coordinator at YCP to assist in choosing courses which will meet the requirements in the declared major. Transcripts will be evaluated on a preliminary basis by a representative from the YCP Admissions Office prior to application upon request.

OBLIGATIONS OF YORK COLLEGE OF PENNSYLVANIA

To facilitate the transfer of CSM graduates to YCP in accordance with the foregoing, YCP agrees to the following:

1. To attend regularly scheduled "transfer" programs at CSM.
2. To invite CSM students to information/advising meetings with YCP faculty and staff on a regular basis at both CSM and YCP in order to facilitate smooth curricular and co-curricular integration to York College of Pennsylvania.
3. Those students entering full-time study at YCP are eligible to be awarded academic scholarships and/or grants as any other student entering the College within the same semester.

Scholarships are renewable on an annual basis and students must meet with a Financial Aid advisor from YCP for additional information. YCP offers a variety of scholarships and grant awards. These opportunities include merit-based and need-based aid and grants. Sources of these awards include YCP, private donors, as well as federal and state programs.

4. To ensure that incoming students will be provided with YCP financial aid information and receive full consideration for YCP financial aid, in addition to appropriate scholarships and grants listed above, upon matriculation at York College.
5. To ensure that CSM graduates entering YCP under the terms of this Agreement go through YCP's normal transfer admissions process, including meeting all applicable YCP's requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all YCP students. Incoming matriculated students will have all the rights and privileges of other YCP students.
6. To continue working with CSM on program-to-program curriculum articulation agreements that specify for CSM transfer students the CSM courses that satisfy major requirements required for degree completion at YCP.

OBLIGATION OF THE COLLEGE OF SOUTHERN MARYLAND

CSM agrees to publicize this agreement to prospective and current CSM students in its promotional literature, and make arrangements for YCP recruiters and advisors to visit CSM.

JOINT OBLIGATIONS

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any changes of policy or curricula that affect those students. Both YCP and CSM will review this Agreement on a regular basis and make any changes upon mutual agreement, as needed. Such changes will be effective when both CSM and YCP sign the revised document.
2. Students are required to graduate from CSM with a minimum GPA of a 2.0. Courses with grades of "C" or better will be brought into YCP as transfer credits.
3. To collaborate in providing students with information and academic advising both from YCP and CSM. YCP will make available contact information for questions about York College of

Pennsylvania's academic requirements, Core Curriculum requirements, degree requirements, and the process of transferring to YCP.

4. To jointly agree to develop and implement advertising and promotional efforts to communicate the benefits of Guaranteed Admission transfer.
5. To exchange data and documents on a regular basis that will contribute to the maintenance and improvement of the arrangement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of data about individual transfer students, including admissions information and grades, and reports on the results of program reviews, assessments of students' learning, and decisions of curricula and other committees.
6. This Agreement may be updated (by means of addenda), upon mutual agreement by appropriate officials of the two institutions, to allow for additional curriculum articulation sheets accommodating course equivalencies for specific major(s)/minor(s)/certificate program(s). This Agreement sets forth the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior understandings, memos, writings or agreements of the parties with respect to the subject matter hereof. Any waiver by a party of any of its rights or of the other party's obligations must be in writing.
7. To provide, when available, direct links between the YCP and CSM websites when applicable.


REVISIONS, RENEWAL AND TERMINATION OF THIS AGREEMENT


The YCP Vice President for Academic Affairs and the appropriate officers at CSM are responsible for identifying and communicating to each other changes in the policies or requirements of their respective institutions that affect this Agreement.

This Agreement will be in effect, as of the date of its signing, for students entering YCP fall semester 2016 or after. It will be reviewed on a regular basis by the appropriate parties at each institution and will be renewed automatically until superseded by new Agreements or formally terminated. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effect date of termination. Should this Agreement be terminated, it is understood that the termination will not apply to students already accepted to YCP under the terms of this Agreement.


The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from CSM to York College of Pennsylvania, and to expand their opportunities for academic success there, is indicated by the following signatures. The undersigned representatives of the parties, College of Southern Maryland and York College of Pennsylvania, have executed this Agreement on the dates indicated:

College of Southern Maryland


Bradley M. Gottfried, Ph.D. Date
President 7-21-16


Bill Comey, Ed.D. Date
Vice President of Student and Instructional
Enrollment Services 7-19-16

York College of Pennsylvania


Pamela Gunter-Smith, Ph.D. Date
President 10/12/2016


Laura Niesen de Abruna, Ph.D. Date
Provost & Dean of Academic Affairs 07/19/16

