HOW TO MANAGE MY WAITLIST

FIRST CLICK ON STUDENT PLANNING

Choose a category to get started.

Student Finance — Here you can view your latest statement and make a payment online.	**Financial Aid** — Here you can access financial aid data, forms, etc.
Tax Information — Here you can change your consent for e-delivery of tax information.	**Banking Information** — Here you can view and update your banking information.
Employee — Here you can view your tax form consents, earnings statements, banking information, timecards and leave balances.	**Student Planning** — Here you can search for courses, plan your terms, and schedule & register your course sections.
Grades — Here you can view your grades by term.	**Enrollment Verifications** — Here you can view and request an enrollment verification.
Advising — Here you can access your advisees and provide guidance & feedback on their academic planning.	**Faculty** — Here you can view your active classes and submit grades and waivers for students.
Student Finance Admin — Here you can view the Student Finance information as a student would so you can help the student with any questions.	

THEN CLICK ON PLAN & SCHEDULE

:'s Registration Time!

Click here to go to the Plan & Schedule page to register for classes

1 View Your Progress
Start by going to My Progress to see your academic progress in your degree and search for courses.
Go to My Progress

2 Plan your Degree & Register for Classes
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
Go to Plan & Schedule

ONCE YOU RECEIVE THE EMAIL TO REGISTER FROM THE WAITLIST, CLICK ON REGISTER

CJS-2040-153017: Juvenile Delinquency

✓ **Waitlisted**

Credits: 3 Credits
Grading: Graded
Instructor: Morton, J
3/28/2019 to 5/13/2019
Waitlisted: 1

∨ **Meeting Information**

⚠ This section has a waitlist

Register

Drop Waitlist

∨ View other sections

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm					CJS-2040-153017		
7pm							
8pm							
9pm							
10pm							
11pm							

NOW THE STUDENT IS REGISTERED FOR THE CLASS

CJS-2040-153017: Juvenile Delinquency

✓ Registered

Credits: 3 Credits
Grading: Graded
Instructor: Morton, J
3/28/2019 to 5/13/2019

∨ Meeting Information

⚠ This section has a waitlist

Drop

∨ View other sections

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