

## Master Articulation Agreement

College of Southern Maryland (CSM)  
With locations in Charles, St. Mary's, and Calvert counties

University of Maryland, Baltimore County (UMBC)  
1000 Hilltop Circle  
Baltimore, Maryland 21250

Entered into this 25th day of November, 2019.

*Philip Rous*

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Philip Rous, Ph.D.  
Provost and  
Senior Vice President for Academic Affairs  
University of Maryland, Baltimore County

*Eileen Abel*

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Eileen Abel, Ph.D.  
Vice President of Academic Affairs  
College of Southern Maryland

*Christopher Tract*

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Approved for Legal Sufficiency  
Office of the General Counsel  
University of Maryland, Baltimore County

This Agreement is applicable for students enrolled at College of Southern Maryland upon the execution date of this Agreement. This Agreement may be modified by the mutual written consent of both parties. This Agreement may be terminated by either party by giving notice six months in advance to the other party. Such termination will not affect the participation in the articulated programs of those College of Southern Maryland students who have been fully or conditionally admitted to UMBC.

Any notice to be given hereunder shall be given in writing by U.S. mail or via reputable over night courier (e.g., Federal Express, DHL, etc.). Notice shall be deemed received upon delivery to the party to whom the notice is directed or to its agent, in the case of UMBC to:

In the case of UMBC:

University of Maryland, Baltimore County  
1000 Hilltop Circle  
Baltimore, MD 21250  
Attn: Office of the Provost  
CC: Office of Enrollment Management  
CC: Registrar's Office

In the case of CSM:

College of Southern Maryland  
8730 Mitchell Road  
La Plata, MD 20646  
Attn: Vice President of Academic Affairs  
CC: Registrar's Office

Notwithstanding the foregoing, in the event that this Agreement provides that any notice must be directed to a person other than the person designated for the receipt of notice in the preceding sentence, then notice must be directed to such other person in order to be effective hereunder.

This Agreement embodies the entire Agreement and understanding among the parties hereto relating to the subject matter hereof and may not be changed orally, but only by an instrument in writing signed by all parties hereto. No representation, warranty, undertaking or covenant is made by any party hereto except as contained herein and any others are specifically disclaimed. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Maryland (i.e., without regard to its conflicts of law rules). This Agreement shall be binding upon the parties hereto and their respective successors, but shall not inure to the benefit of any third party beneficiary. This Agreement and any rights hereunder may not be assigned by either party without the prior written consent of the other, and any purported assignment without consent shall be null and void and of no effect whatsoever. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

This Master Articulation Agreement continues on the next page.

## **Master Articulation Agreement**

This Master Articulation Agreement (“Agreement”) is entered into this 25th day of November, 2019 by and between College of Southern Maryland (CSM) and University of Maryland, Baltimore County (UMBC).

### **I. PURPOSE**

1.1 The purpose of this Agreement is to establish a collaboration between CSM and UMBC for the purpose of providing transfer pathways for the students (each, a “Transfer Pathway”) including the responsibilities of each party and opportunities for students who choose to follow a Transfer Pathway, in an effort to facilitate transfer and degree completion at the respective institutions.

1.2 For each department, major, or track at either CSM or UMBC desiring to establish a Transfer Pathway, the parties shall enter into a separate addendum under this Agreement (each, an “Addendum”), specifying the department, major, or track of CSM sending students to UMBC, the department, major, or track of UMBC awarding transfer credit, and other relevant information as is set forth in Exhibit A hereto, “Example Program Articulation Agreement”.

### **II. ACCEPTANCE AND APPLICATION OF TRANSFER CREDITS**

2.1 All CSM courses meeting general education requirements at CSM will transfer and be applied toward the general education requirements at UMBC.

2.2 Coursework originating from institutions other than CSM will be evaluated on a course by course basis. Credit for competency-based education will be awarded as outlined in the UMBC Undergraduate Catalog.

2.3 Upon matriculation to UMBC, transferrable coursework from CSM will be applied toward general education, graduation and major requirements outlined in the UMBC Undergraduate Catalog.

### **III. ACADEMIC PLANNING**

3.1 To facilitate a seamless transition, students should work closely with their academic advisor at CSM to develop a comprehensive academic plan as early in their academic career as possible and prior to transfer.

3.2 Students and advisors are encouraged to utilize a variety of advising resources including the 4 Year Program Articulation Pathway (accompanying this agreement), CSM Catalog, UMBC Undergraduate Catalog, respective departmental websites, and ARTSYS (the USM online articulation database), to ascertain transferability of coursework.

### **IV. ADMISSIONS**

4.1 The UMBC Admissions Committee evaluates transfer applicants on the basis of their academic record at previous institutions. Cumulative grade point average, performance trends, strength of curriculum and performance in courses related to the intended area of study are considered.

4.2 Applicants successfully completing the articulated program with a 2.0 or better grade point average who have not subsequently matriculated at any other institution of higher education will be guaranteed transfer admission to UMBC. Additional requirements may apply on selective admissions programs (e.g. Engineering, Visual Arts, and Performing Arts). UMBC, in its sole discretion, may elect to disqualify a candidate from guaranteed admissions where that candidate has engaged in academic or behavioral misconduct inconsistent with UMBC standards.

## **V. ACADEMIC ADVISING**

5.1 Following admission to UMBC, students will have access to numerous advising tools including an Advising Profile, a Transfer Credit Report and a Degree Audit detailing prior coursework transferability and applicability to university, general, and major requirements.

5.2 Prior to matriculation to UMBC, all new students are required to attend the mandatory new student orientation program. During orientation, students will meet with an academic advisor to review prior coursework, discuss academic interests and goals and register for the upcoming semester.

5.3 After orientation, students will be assigned an advisor in their area of study. Students are strongly encouraged to meet with their assigned advisor periodically. Students are required to meet with their advisor prior to registering for subsequent semesters.

5.4 Students, in consultation with their academic advisor, will develop an individualized degree plan for completion of all general education, graduation and major requirements as outlined in the UMBC Undergraduate Catalog. These requirements include a minimum of 120 credits, of which at least 30 credits must be earned at UMBC.

## **VI. SCHOLARSHIPS AND FINANCIAL AID**

6.1 Students transferring from CSM to UMBC who meet the transfer admissions priority deadline as well as academic requirements applicable to all students, may be eligible for the following scholarships offered by UMBC:

6.1.1 The Academic Achievement Award for Transfers (AAAT) - awarded to community college transfers on the basis of academic accomplishment. Awards of up to \$2,500 per year for two academic years may be used for full- or part-time study. Students must have completed 35 or more college level credits at the time of application to be eligible for consideration.

6.1.2 Phi Theta Kappa (PTK) Scholarship - awarded to community college transfers on the basis of academic accomplishment. Awards of up to \$2,500 per year for two

academic years may be used for full- or part-time study. Students must submit proof of PTK membership to be eligible for consideration.

6.1.3 Transfer Student Alliance (TSA) Award - awarded to Maryland community college transfers who will complete the associate's degree prior to transfer and who meet all other TSA program requirements. Awards of \$1,500 per year for two academic years may be used for full- or part-time study.

6.2 The Free Application for Federal Student Aid (FAFSA) is required to be eligible for need-based aid. Students must indicate UMBC's school code of 002105 when submitting the FAFSA. All students are encouraged to submit the FAFSA beginning October 1 but no later than the priority application deadline of December 14 (for Spring transfer) or February 14 (for Fall transfer).

## **VII. PERIODIC AGREEMENT REVIEW**

7.1 As agreed by both parties, this Agreement will be reviewed every five years and updated whenever substantive changes in the program(s) occur at either UMBC or College of Southern Maryland.

## Exhibit A – Example Program Articulation Agreement

### Addendum to Master Articulation Agreement

1. This Addendum supplements the Master Articulation Agreement entered into by College of Southern Maryland (CSM) and University of Maryland, Baltimore County (UMBC) on the 25th day of November, 2019 (the “Agreement”). Capitalized terms shall have the meaning set forth in the Agreement. This Addendum shall terminate upon termination or expiration of the Agreement. In the event that the Agreement is renewed, or that the parties enter into a new Master Articulation Agreement, this Addendum shall continue in effect unless the parties explicitly state otherwise.
2. This Addendum establishes a Transfer Pathway in which students from the selected department, major, or track of CSM may seamlessly transfer into the selected department, major, or track of UMBC.
3. The contacts for each party for all notices and other correspondence related to this Addendum are listed below:

If to UMBC:

University of Maryland, Baltimore County  
1000 Hilltop Circle  
Baltimore, MD 21250  
Attn:  
Phone:  
Email:

If to CSM:

College of Southern Maryland  
8730 Mitchell Road  
La Plata, MD 20646  
Attn: Jacqui Rogers  
Phone: 301-934-7588  
Email: jgrogers@csmd.edu

4. For each department, major, or track of CSM and department, major, or track of UMBC selected for a Transfer Pathway, both institutions agree that faculty representatives from both institutions will meet regularly to engage in ongoing discussion to enhance and strengthen this collaboration, provide a Program Articulation Pathway attached hereto and incorporated herein, and provide a Planning Guide attached hereto and incorporated herein which details a course of study at CSM where course equivalencies, general education and major applicability are indicated.

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UMBCDeanName  
UMBCDeanTitle  
University of Maryland, Baltimore County

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PartnerDeanName  
PartnerDeanTitle  
College of Southern Maryland

Program Articulation Pathway

4 Year Program Articulation Pathway **UMBC**

Catalog 2017-2018

AN INDEPENDENT SOCIETY IN BALTIMORE

		Associate Award Name				
		Fall Semester		Spring Semester		
Community College Partner	Year 1	Course	Credits	Course	Credits	
			Total	0	Total	0
	Year 2	Course	Credits	Course	Credits	
			Total	0	Total	0
Articulation Notes:						
		Bachelors Award Name				
		Fall Semester		Spring Semester		
UMBC	Year 3	Course	Credits	Course	Credits	
			Total	0	Total	0
	Year 4	Course	Credits	Course	Credits	
			Total	0	Total	0

With questions at Community College partner, contact

With questions at UMBC, contact

## Planning Guide

Community College Partner				UMBC Equivalency			
CODE	TITLE	NOTES/RECOMMENDATIONS	Credits	Course	GEP	Credits	
<b>Total Credits at CC:</b>				<b>Transferable credits to UMBC (Maximum #):</b>			0

\* Course can be used to satisfy UMBC major requirements when completed with a "C" or better.  
 \*\* Foreign Language Requirement: The language requirement consists of completion of a foreign language through the 201 level or demonstrated proficiency at that level. The proficiency requirement is met by previous experience as follows: 1) completion of level 4 or higher of a language in high school, or 2) corresponding AP, IB or CLEP credit, or 3) completion of a language through the 201 level at a regionally accredited college or university.

Community College Partner - Associate's Degree Name

University of Maryland, Baltimore County - Bachelor's Degree Name

Catalog Year: