

**COLLEGE OF SOUTHERN
MARYLAND BOARD OF TRUSTEES**

July 25, 2022

MINUTES

The Board of Trustees met on July 25, 2022 at 9:00 a.m. via Zoom Board Chair Shawn Coates called the meeting to order at 3:30 p.m. The following trustees were present: Jay Webster, Christy Lombardi, Sonja Cox, Kenneth Abell, and Jose Gonzalez. Cordelia Postell was absent.

Approval of June 16, 2022 Minutes

Trustee Webster made a motion to approve the June 16, 2022 minutes. Trustee Abell seconded the motion. All were in favor.

Approval of July 25, 2022 Agenda

Trustee Gonzalez made a motion to approve the July 25, 2022 agenda and amended Board Retreat agenda. Trustee Lombardi seconded the motion. All were in favor.

Approval of Sole Source Contracts

Trustee Lombardi made a motion to approve the sole source for FOX 5 Digital Advertising, Option 2 for \$30,000 targeting high school students up to 24 and continuing education adults for the period of 7/1/22 - 6/30/23. Trustee Cox seconded the motion. All were in favor.

Vice Chair Cox made a motion to approve the sole source contract for NCM advertising, \$33,000 for on screen and digital advertising to a targeted audience using NCM's exclusive platform targeting high school students up to 24 and continuing education adults for the period of 7/22 - 1/23. Trustee Webster seconded the motion. All were in favor.

Trustee Lombardi made a motion to approve the sole source contract for CLARUS, \$26,300 to develop a campaign for brand awareness targeting high school students up to 24 and continuing education adults for the period of 7/22 - 6/23. Trustee Abell seconded the motion. All were in favor.

Trustee Gonzalez made a motion to approve the sole source contract for Kayako Software and Support for CSM's Help Desk for the next 3 years, \$116,400 for a 3-year agreement. Trustee Lombardi seconded the motion. All were in favor.

Trustee Abell made a motion to approve the sole source contract for Blackbox software and maintenance support for CSM's voice over internet system (VOIP) phone system, \$140,740. Trustee Cox seconded the motion. All were in favor.

The trustees have asked the college to provide an annual year to year report on board approved sole source contracts and to have the consent agenda used for common sole source contracts.

Approval of Naming Rights of the Velocity Center Lobby

President Murphy asked the Board of Trustees to approve the Velocity Center lobby be named, in consideration of a planned gift, the Evie and Vince Hungerford Lobby.

Trustee Abell made a motion to approve the naming of the Velocity Center lobby to be the Evie and Vince Hungerford Lobby. Trustee Lombardi seconded the motion. All were in favor.

Board Chair's Comments

Board Chair Coates shared the FY23 Board of Trustee Committee Assignments:

Academic and Student Affairs

Cordelia Postell, Chair
New Calvert Trustee
Kee Abell

Audit

Christy Lombardi chair
Shawn Coates
New St. Mary's Trustee
Daryl Motley, ex-officio

HR & Benefits

Sonja Cox, chair
Jose Gonzalez
Jay Webster
Stacey Cooke, ex-officio

Nominating Committee

Jay Webster, chair
New St. Mary's Trustee

Jose Gonzalez, Foundation liaison

Motion to Adjourn the Meeting

Trustee Webster made a motion to adjourn the meeting. Trustee Abell seconded the motion. All were in favor. The meeting adjourned at 9:23 am.

Respectfully Submitted,



Shawn Coates, Chair



Maureen Murphy, President

