

**COLLEGE-WIDE COUNCIL
MEETING SUMMARY**

Date, Time, Place:	Friday, May 5, 2023, 9 a.m. to 10 a.m., ZOOM Conference					
Attendance:	√	Seth Bacon	√	George Bedell*		Laura Dyson
√ Attended	√	Hannah Cooksey-Tate	√	Jesse Gonzalez	√	Dr. Stephanie McCaslin
Conveners	√	Craig Patenaude	√	Daphne Powell	√	Dr. Rodney Redmond
	√	Elizabeth Settle	√	Donna Sperry	√	Kelly Winters
Item/Topic	Discussion/Reports					Assignments/Actions
Approval of April 7, 2023, Minutes	The minutes for the College-Wide Council meeting held on April 7, 2023, were reviewed and approved by the council members in attendance.					The approved minutes will be posted to the College-Wide Council 2022-23 TEAMS site by the close of business today.
Approval of Agenda	The agenda for today's meeting was reviewed and approved by the council members in attendance.					
New Business: Faculty Sabbatical Policy Review Daphne Powell and Beth Settle	See Page 42 in the current Faculty Handbook: https://csmd.sharepoint.com/sites/DOL/SitePages/Faculty-Handbook.aspx					

The Equity and Inclusion Council (EIC) reviewed this policy at the request of someone at the college who had equity concerns. EIC agreed that Criteria #5 (below) is too vague and as a result, a faculty member's application could be denied based on Criteria #5 alone, even if all the other criteria have been met.

“Should the proposal affect the educational program of the applicant's department/sub-area, department/area or college, or have an effect on some other aspect of services of the college, the applicant should discuss the proposal with appropriate person(s). In such cases, a letter or letters from department chairs indicating awareness and concurrence with applicant's proposal should be submitted with application.”

Other comments:

- Criteria #5 is beyond the faculty member's control.
- Criteria #1 and #2 seem to contradict Criteria #5.
- Since all sabbaticals affect the department, Criteria #5 is a good tool for the faculty member when discussing with the department chair/dean.
- Criteria #5 should not prevent someone from ever going on sabbatical, just delay it by a year or so. A timing issue may need to be resolved first.
- If the application is denied, perhaps a recommendation could be included: “This needs to happen for approval next time.”

EIC does not have a recommendation at this time and asked the CWC members to weigh in.

	<p>Daphne Powell motioned that the Faculty Sabbatical Policy should be referred to Faculty Senate for review and follow-up to address the equity concerns identified by CWC. The Faculty Senate (via George and Daphne) will bring back results to CWC.</p> <p>Beth Settle seconded.</p> <p>The motion passed unanimously.</p>	<p>George will refer this to the Senate Executive Board (SEB) and Faculty Senate, then come back to the CWC with their recommendation/feedback.</p>
<p>New Business: Workgroup to study policy review process</p> <p>George Bedell and Craig Patenaude</p>	<p>Concerns have been expressed regarding how the policy review process is currently working, how policies move through the governance process, and what is expected of council members when reviewing policies. George and Craig discussed this issue with Dr. Wilson. They agreed a workgroup should be formed to examine the process from beginning to end, get a sense of what the process is like now and what it should aim to be, then make recommendations. It was also suggested that Dr. Christopher Gransberry be contacted for his input.</p>	<p>Dr. McCaslin and Jesse volunteered for the workgroup. Anyone else interested in volunteering for the workgroup should contact George and Craig.</p>

<p>New Business: Workgroup to formulate survey for CWC</p> <p>George Bedell and Craig Patenaude</p>	<p>Dr. Wilson suggested this would be a good time for the CWC to assess how the Governance process is working among its members and constituents. She tasked George and Craig to develop a survey, and in turn, they will reach out to Dr. Sarah Merranko and Dr. Trenace Richardson for assistance, given their extensive experience with Middle States and governance models at other institutions. Donna will assist with the implementation of the survey and collection of results (via Microsoft Forms). George asked for additional volunteers.</p>	<p>George will reach out to Dr. Sarah Merranko and Dr. Trenace Richardson to assist. Anyone else interested in volunteering for the workgroup should contact George and Craig.</p>
<p>Old Business: Council Updates</p>	<p>Talent Development – Jesse Gonzalez GA-3070: They recommend tabling it until Fall 2023 so Title IX staff members can get updated on new laws and review the policy in that context.</p> <p>HR-4020: See this Governance Recommendation Form. Craig suggested the CWC members have a chance to review the recommendation form, and after discussing it, send it to HR for their input. Craig also mentioned that this policy should probably be merged with a few other policies.</p>	<p>HR-4020 will be discussed at the June 2023 CWC meeting.</p>
<p>Announcements: Elections</p> <p>George Bedell</p>	<p>Council elections will be administered through the president’s office and postponed until the fall. George asked the current council co-chairs to send an email to him, Dr. Redmond, and Craig with any current and upcoming vacancies.</p>	<p>Council co-chairs should email Dr. Redmond, Craig, and George with any current and upcoming vacancies on their councils.</p>

Adjournment	10:22 a.m.	
NEXT MEETING:	TBD	