

**Articulation Agreement between  
The George Washington University, through its College of Professional  
Studies and  
The College of Southern Maryland  
for the  
Bachelor of Professional Studies in Homeland Security Degree**

**I. PURPOSE**

In order to better serve the citizens of the Washington, DC metropolitan region and the State of Maryland, the College of Southern Maryland ("CSM") and the George Washington University ("GW" or "University") agree to collaborate to offer a pathway that will provide students at CSM access to a Bachelor of Professional Studies in Homeland Security from GW (the "Homeland Security Program"). This articulation agreement ("Agreement") is designed to coordinate transfer policies, enhance advising, and promote the acceptance of equivalent courses/credits between GW, a congressionally chartered non-profit corporation, through its College of Professional Studies ("CPS") and CSM, a Maryland educational institution.

CPS and CSM recognize the need and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. Therefore, CPS and CSM enter into this Agreement for the purpose of articulating policies and procedures governing the matriculation of CSM graduates holding an Associates of Arts ("AA") degree, an Associates of Science ("AS") degree; or an Associates of Applied Science ("AAS") degree with the required coursework completed.

**II. ELEMENTS OF THE AGREEMENT**

**A. Admissions Practices**

1. CPS will accept applications from CSM students who graduate with an AA, AS, or AAS for admission to the Homeland Security Program. CPS and CSM agree to work together to identify other fields of study at CSM that are a good match for the Homeland Security Program with the understanding that CPS will make the final decision on the inclusion of an Associate's degree in the list of qualified degrees for transfer. If there is any disagreement as to whether a student's degree qualifies as being an acceptable homeland security field, CPS shall have the final decision-making authority.
2. Completion of a Bachelor's degree from the Homeland Security Program may lead to eligibility for entry into a Master's degree program at the University, assuming that the CSM student meets the criteria for admission to each GW degree program. CSM applicants must meet the same prerequisites, grade point average ("GPA") and other admissions criteria as other native or transfer students applying to CPS.
3. For a specified and agreed upon period of time prior to the start of each cohort group, CPS will guarantee admission to the Homeland Security Program to an agreed upon number of qualified CSM graduates who satisfy

the requirements for admission. GW shall have final discretion as to which qualified CSM graduates shall be offered admission to the Homeland Security Program under the terms of this Agreement.

4. CPS and CSM will jointly market the Homeland Security Program and will jointly approve marketing materials for inclusion in CSM publications and websites. CPS will provide marketing materials to CSM students and prospective students about the Homeland Security Program and will include information about the Associate's degree programs in CPS brochures and bulletins.
5. CPS will provide information sessions about the Homeland Security Program at least once a semester for prospective CSM students.

## **B. Program Benefits**

1. CPS will waive the application fee for CSM graduates holding a qualifying Associate's degree who apply to the Homeland Security Program within one (1) year of his or her graduation for CSM. It is the student's responsibility to obtain the fee waiver from CPS by contacting the Homeland Security Program Director.
2. Students enrolled full-time may complete the Homeland Security Program in five (5) semesters, assuming all other Homeland Security Program requirements have been met.

## **C. Acceptance and Application of Credits**

1. In consultation with CPS faculty, CSM will develop an advising sheet for students enrolled or contemplating enrollment in CSM Associate's degree program homeland security or related fields. This advising sheet will recommend a course of study within the Associate's degree program, specifying courses that articulate with the CPS program and including the prerequisite course content required for admission to the Homeland Security Program.
2. CSM will permit CPS faculty and staff to meet with and advise CSM students about the Homeland Security Program, including admission requirements.
3. Students completing the AA, AS or AAS at CSM will be considered to have met all lower division education requirements at CPS. These requirements include:
  - a. a minimum GPA of 2.70;
  - b. Written Communication or Composition (6 credits), such as ENG-1010, ENG-1020, and ENG-2050
  - c. Mathematics (3 credits)
  - d. Natural or Physical Science with Lab (4 credits)
  - e. Arts or Humanities (3 credits)

- f. Social or Behavioral Sciences (6 credits)
  - g. Up to 38 credits of elective coursework from a regionally accredited college/university or complete the elective requirements from the GW College of Professional Studies
4. Where course equivalencies exist for required courses and/or prerequisites, these courses will apply to CPS graduation requirements in the student's stated major field of study. If the courses are taught at the junior or senior level at CPS, students will be required to take courses to earn upper division credit.
  5. Credits can only be transferred for courses in which grades of C or higher were earned at CSM. CPS shall have sole discretion as to whether credits earned at CSM may be accepted for transfer to CPS.
  6. CPS will evaluate courses/credits earned through Advanced Placement ("AP"), College-Level Examination Program ("CLEP"), or other testing programs to determine if such course or credits may be transferred to CPS. CPS also will evaluate courses/credits earned at other regionally accredited institutions for transfer applicability. CPS shall have sole discretion as to the acceptability of any courses or credits for transfer.
  7. CPS will maintain course equivalency information and make this information readily available to CSM.
  8. Students transferring to CPS from CSM will be required to complete a minimum of sixty (60) credit hours of CPS coursework to be eligible for earning a Bachelor's degree from CPS. This requirement assumes that CSM students will have at least sixty (60) transferable credit hours, with grades C or higher, upon the completion of their Associate's degree.

#### **D. Update/Report/Relationship**

CPS and CSM agree to review this Agreement and any related transfer course equivalencies annually. CSM will designate an individual to serve as liaison for the purposes of monitoring this Agreement and who will work with a coordinator from CPS. Each institution will provide updated catalogs to the other institution immediately upon their availability. CPS agrees to provide CSM reports of enrolled CSM transfer students, their majors and academic performance to the extent permitted in accordance to Family Educational Rights and Privacy Act ("FERPA") guidelines when ten (10) or more CSM transfer students are enrolled in any given year.

#### **E. Amendments and Term of Effect**

1. The transfer advising sheets in effect at the time a student first enrolls at CSM will be honored by CPS if the student completes an AA, AS or ASS degree and successfully transfers to CPS within four (4) years of that first enrollment at CSM.
2. This Agreement may be amended in writing as needed upon the mutual

agreement of the parties, provided however that any modification, amendment or supplement to this Agreement will only be considered binding where it is signed by a duly authorized representative of GW or CSM. All course-by-course transfer sheets may be amended as needed.

3. This Agreement will commence as of January 1, 2021 and continue in effect for a period of ten (10) years and may be renewed for additional five (5) year periods upon the written mutual agreement of the parties. Either party may terminate this Agreement upon written notice to other party of an intention to terminate for any or no reason. Such notice will be effective only if given sixty (60) days prior to the intended date of termination. In the event that this Agreement is terminated prior to the expiration date of this Agreement, CPS and CSM agree to reasonably cooperate in good faith to honor commitments to CSM students accepted under this Agreement as of the date of termination.
4. Monies: There will be no exchange of monies for any of the collaborative efforts that are the subject of this agreement.
5. Notices: All notices, demands or other writings to be given, made or sent under this Agreement shall be deemed to have been fully given, made or sent when made in writing and deposited in the United States mail or transmitted by commercial expedited delivery service, registered and postage prepaid, and addressed to the relevant Party at the address set forth below.

To GW:  
Melissa Feuer  
Acting Dean, College of Professional Studies  
College of Professional Studies  
805 21<sup>st</sup> Street, N.W.  
Washington, D.C. 20052

With a copy to:  
Beth Nolan  
Senior Vice President and General Counsel  
Office of Senior Vice President and General Counsel  
2100 Pennsylvania Avenue, N.W. Suite 250  
Washington D.C. 20052

Jeff Delinski  
Program Director of the Homeland Security Program  
950 N. Glebe Road, Suite 600  
Arlington, VA 22203

To CSM:  
Dr. Eileen Abel  
Vice President of Academic Affairs  
College of Southern Maryland  
PO Box 910

La Plata, MD 20646

With a copy to:  
Dr. Tracy Harris  
Vice President of Student Equity and Success  
College of Southern Maryland  
PO Box 910  
La Plata, MD 20646

Jacqui Rogers  
Coordinator of Transfer and Articulation  
College of Southern Maryland  
PO Box 910  
La Plata, MD 20646

#### **F. Miscellaneous**

1. Assignment. This Agreement is not assignable or transferable by any party without the prior written consent of the other party.
2. Non-Discrimination. The parties hereto shall abide by all applicable federal, state, and local laws and regulations and University policies or statements prohibiting discrimination.
3. Severability. If any provision of this Agreement is held to be illegal, invalid, or unenforceable under present or future law as effective during the term hereof, such provision shall be fully severable. This Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never been a part of this Agreement, and the remaining provisions shall remain in full force and effect unaffected by such severance, provided that the severed provision(s) are not the overall purpose and operation of the Agreement.
4. Waiver. Waiver by any party of any breach of any provision of this Agreement or warranty or representation herein set forth shall not be construed as a waiver of any subsequent breach of the same or any other provision. The failure to exercise any right here upon shall not operate as a waiver of such right. All rights and remedies provided for herein are cumulative.
- 5 Entire Agreement. This Agreement contains all the terms and conditions agreed upon by the parties regarding the subject matter of the Agreement and supersedes any prior agreements, releases, or stipulations, oral or written, and all other communications between the parties relating to such subject matter.
6. Amendment. This Agreement may be amended by the written mutual agreement of the parties.

IN WITNESS WHEREOF, COLLEGE OF SOUTHERN MARYLAND and THE GEORGE WASHINGTON UNIVERSITY hereto have executed this Agreement by their duly authorized representatives as of the date first above written.

**The George Washington University**

By:           *Melissa Feuer*          

Date:           9-21-2020          

Melissa Feuer  
Acting Dean, College of Professional Studies

By:           *M. Brian Blake*          

Date:           9/24/2020          

M. Brian Blake  
Provost and Executive Vice President for Academic Affairs

**College of Southern Maryland**

By:             
Tracy Harris (Oct 9, 2020 09:05 EDT)          

Date:           Oct 20, 2020          

Dr. Tracy Harris  
Vice President, Student Equity and Success

By:             
Eileen Abel (Oct 1, 2020 09:20 EDT)          

Date:           Oct 1, 2020          

Dr. Eileen Abel  
Vice President, Academic Affairs

By:           *Maureen Murphy*          

Date:           Sep 25, 2020          

Dr. Maureen Murphy  
President











# George Washington University Homeland Security Articulation Agreement for Signature

Final Audit Report

2020-10-20

Created:	2020-09-25
By:	Jacquelyn Rogers (jgrogers@csmd.edu)
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