



Reverse Transfer Agreement

This Reverse Transfer Agreement (hereinafter “Agreement”) is made between Coppin State University (“CSU”), 2500 W. North Ave Baltimore, MD 21216, a constituent institution of higher education in the University System of Maryland an agency of the State of Maryland, and College of Southern Maryland (“CSM”), an institution of higher education organized and existing under the laws of the State of Maryland. In consideration of the mutual promises and conditions contained in this Agreement, CSU and CSM (collectively, the “Parties”) mutually agree as follows:

Pursuant to the Agreement, the Parties establish a reverse transfer program that will permit students who transfer from CSM to CSU before earning an associate’s degree the opportunity to transfer CSU credits back to CSM to apply towards completion of the CSM associate degree simultaneous with the student’s matriculation at CSU.

Provisions of the Agreement

Students transferring to CSU must transfer a minimum of 45 credits to participate in the program. A minimum of 15 of those credits must be earned at CSM.

CSM students will express interest in the program when filling out their transcript request form at CSM with the intent to transfer to CSU.

CSU will send a transcript to CSM once a student has a cumulative total of 60 credits posted to their CSU record or upon request of CSM.

CSU will waive the transcript fee when transcripts are sent in conjunction with this Agreement.

Upon completion of credits needed to revert to CSM for associate degree conferral, participants must have a minimum grade point average of 2.0 at both CSU and CSM or the minimum GAP required for CSM’s program of study.

CSM will accept letter grades of A, B, C, or D to fulfill their requirements unless otherwise noted in CSM’s degree requirements.

CSM will use upper-division courses to fulfill their lower-division course requirements when applicable.

CSM will waive the general education competency assessment required for graduation for participants of this program.

CSM may determine if a student is eligible for a degree in a program other than the intended program of study, based on courses completed and intended majors listed on the CSU transcript.

Both institutions will develop, disseminate, and present the reverse transfer information to students.

CSM will provide academic advisement to Reverse Transfer participants.

CSU will track reverse transfer participants at the end of the fall and spring semester and the degrees conferred at both institutions.

Modification

This agreement may not be modified without the prior written consent between both Parties. Neither Party may assign any rights or interests nor delegate its duties under this Agreement, in whole nor in part, without the express prior written consent of the other Party; shall any attempted assignment or delegation be wholly void and totally ineffective for all purposes.

General

The parties hereto are independent contractors and no Party is an employee, agent, partner, franchise or joint venture of another Party. No Party hereto shall have the right to bind the other to any agreement with a third party or to incur any obligation or liability on behalf of the other Party. The Parties shall at all times under this Agreement comply with all Federal, State, and local laws and institutional policies. Both Parties agree to maintain the privacy and security of personally identifiable educational records and health information and to prevent disclosure in compliance with Federal laws. The Parties agree to report any suspected child abuse and/or neglect in compliance with State law and CSU policy.

Term of Contract

This agreement will remain in force for the duration of the guiding Memorandum of Understanding and will be automatically renewed with the guiding Memorandum of Understanding unless either institution provides written notification of termination to the other Party by U.S. Mail at the addresses of the Parties below identified. In no event shall termination of this Agreement by either Party take effect before the end of a then current academic term or adversely impact any student who may be participating in the reverse transfer program.

Approval

The Parties have caused this Agreement to be duly executed as of the dates below written.



Dr. Bradley Gottfried
College of Southern Maryland
8730 Mitchell Road
PO Box 910
La Plata, Maryland 20646

9.24-15

Date



Dr. Maria Thompson, President
2500 W. North Ave
Baltimore, Maryland 21216

01 Oct 2015

Date