



CSM Dual Enrollment Textbook Purchase Instructions for Approved Courses

To authorize CSM to charge your school system for required textbooks for approved classes, complete the following steps:

- Go to my.csmd.edu/sso/bookstore_authorization.html
- Sign into your my.CSMD account
- Enter the requested information on the authorization form.
- Select “Tuition Assistance” as your method of paying for books.
- Provide your school system when asked for your tuition sponsor. (Example: Calvert County Public Schools, Charles County Public Schools, or St. Mary’s County Public Schools)
- Review and check the acknowledgement statements, sign your name, and click “Submit.”

After submitting this form, you can order your required textbooks from the CSM College Store.

To find and order your textbooks through the CSM College Store:

- Visit www.csmcollegestore.com
- Click “Textbooks”, and then select “Buy/Rent Textbooks” on the resulting drop-down menu.
- Enter your course information on the resulting page. (Refer to your course schedule for specifics such as your course department, course number, and section.)
- Click “Add Course to List.” You can repeat this process if you have multiple courses.
- When your courses have been added, click “Get Your Books.”
- You should now see the book lists for your chosen classes.

Please note that your school system will only be paying for required textbooks for School-Approved Dual Enrollment classes.

Refer to your county school system’s Approved Courses List to verify whether your dual class is approved. You are responsible for the costs of textbooks/materials for non-Approved courses.

Books that are needed for your class will be noted as “**Required.**”

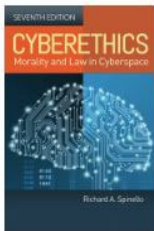


Enjoyment Of Music (W/New Access Code)

Author(s): Forney
ISBN 9780393872439
Copyright: 21
Publisher: Norton
Edition: 14
Binding: Paperback

Required

In some cases, a required textbook is offered in multiple formats, such as an eBook or physical copy - these options are noted “**Choose One.**” In these cases, choose the single version of the textbook that you prefer.

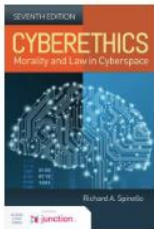


(ebook) Cyberethics

Author(s): Spinello
ISBN 9781284184075
Publisher: J&B
Edition: 7
Binding: Digital Content

Choose One

Provided By



Cyberethics

Author(s): Spinello
ISBN 9781284184068
Copyright: 21
Publisher: J&B
Edition: 7
Binding: Paperback

Choose One

Items listed as “**Store Recommended**” will **not** be paid for by your school system. You will be responsible for the costs of any “Store Recommended” materials you order from the bookstore.



Geography

Author(s): Barcharts
ISBN 9781423217572
Publisher: Barchart
Binding: None

Store Recommended

After identifying your books, place your order:

- Select the textbooks that you would like by clicking the “+” sign to add the book to your cart.
- After you’ve added your textbooks to your cart, click “Purchase.”
- Review your cart and click “Checkout” when you are ready to finalize your order.
- Follow any remaining steps presented on the site.

You will receive a confirmation email after placing your order and can view a helpful [FAQ](#) on the College Store website for additional information about the ordering process.

For questions about placing your order, please contact the CSM College Store at bkasst@csmd.edu.