Instructional and Student Affairs Council (ISA)

Meeting Minutes

Date-Location: September 2, 2021- Zoom

**Members Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| Group A-thru June 2022 |  | Group B- thru June 2023 |  |
| Carol Harrison | X | Patricia Meszaros | X |
| Martha Maratta | X | Dana Venneri | X |
| Shaunda Holt | X | Salman Zafarullah | X |
| Andrea Ronaldi | X | Kelly Winters (co-chair) | X |
| Lisa Lynk-Smith | X | Stephanie McCaslin(co-chair) | X |

**Guests Attendance**

|  |  |
| --- | --- |
| Name | Committee |
| Ellen Flowers-Fields | AVP |
| Shelby Potts | K-16 |
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|  |  |

**Agenda:**

* **Review Agenda**
* **Approve previous meeting’s minutes.**
* **Welcome of Guests.**

~~CIC report~~

~~ASP report  Carol Harrison & Andrea Ronaldi, co-chairs~~

K-16 report- Shelby Potts

~~LGBTQIA+ Council~~

PLAW Workgoup – Carol Harrison & Tony Stout, co-chairs

* **Discussion**
* PLAW Workgroup-
* Micro Credentialing & Badging-
* **Concerns & Ideas?**

Call to order 2:33 PM by Stephanie

Any additions to agenda:

1-Ellen micro credentialing and badging (Ellen and Kelly)

Last Meeting minutes from June 3, 2021

ISAC (Instructional and Student Affairs Council) Meeting minutes: Summary of minutes K-16 report out and discussion around Prior Learning Assessment.

**CIC** Leadership is yet to be determined. NO current report out, they have not met since last March/

**ASP:** Carol reports updates on membership from Dr Redmond. They will be meeting in the next couple of weeks. Will have agenda on accomplishments for the year assembled at that meeting.

**K-16**: Shelby Potts- Screen share (report in teams file). Mitchell Levy vacated the co-chair position, Regina Bowman-Goldring has been appointed as co-chair of this committee. New agreement with Southern MD Christian Academy for Dual English and dual math. The first cohort will have 15 participants. SMCA needs math instructors. This is being addressed.

Access CSM (College of Southern MD) running at Great Mills and Chopticon BIO 1010 and MUS 1204 being offered. 19 students enrolled between the 2 HS.

Dual college English in SMCPS will only be offered at Leonardtown. Nothing at Chopticon due to low demand. Questions surrounding why the low enrollment or demand was present. Has this been widely circulating is the issue a lack of awareness. Potentially virtual advising in the HS was particularly challenging.

Overall dual enrollment numbers are significantly lower than in years past. Contributing factors could be COVID 19 ramp up and/or 7 week formats.

SMPCS and CSM and the county government are offering EMS (Emergency Medical Service) classes on our campus (LEON), through MFRI (Maryland Fire and Rescue Institute). Calvert may be interested in adding EMS classes.

Comments: Survey students, but access is limited. Confluence of issues, no one reason-post card mailers to parents of HS juniors. It would be tough to survey individuals not in a specific program. Dual enrollment nights are hosted at least twice a year. Maybe approaching students at the mid-year after they are settled back in the face-to-face school year. Physical presence of CSM instructors may help to engage more students, but it also comes with significant barriers or problems that would need to be resolved. Everything from varied start times, bell schedules, physical space, etc.

**LGBTQIA:** Their members are both teaching classes, during our meeting times they will be sending in reports periodically.

**NEW Group: PLAW** (Prior Learning Assessment Workgroup): Co–Chairs Carol Harrison and Tony Stout –History and work plan of this new group shared by Ellen. First briefing this morning. Martha-questions about portfolio assessment, they are telling students that the process is under review.

**Micro Credential/Digital Badges:** Overview of micro credentials and digital badges. Provided by Ellen and Kelly. Basic timeline of this project was shared as well as broad work topics being addressed.

**Open Floor**

Martha: athletes and the 7-week terms, must have 12 credits to play sports. Issues with them gaining enough credits to be eligible to play. Late registration is still being requested in both academic and workforce. Restrictions of late enrollment and number of credits is impacting these students. Rules differ for Winter vs Spring.

Stephanie: We are all learning and growing in this process.

Shaunda: Judy F training in Mind Body Connection-potential micro credential, healthcare, teachers, and daycare. Need some additional trainers? Could we offer this to our CSM students?

Ellen: Please support Hawk Pitch and the Art of Innovation Event.

Meeting closed at 3:32 PM

Respectfully

KMW