

***Southern Maryland National Heritage Area
Seed Grant Application***

Due to the Southern Maryland National Heritage Area on May 17, 2024

Please Email Application to:

walker@tccsmd.org

Please CC Application to:

brosario@tccsmd.org

Date: _____

Name of Organization: _____

Address: _____

Contact person: _____

Telephone: _____

E-Mail of contact: _____

Web site address of organization: _____

Is this organization a non-profit approved by the Internal Revenue Code? If so, please provide copy of notification letter and write tax number here: _____

TITLE of project: _____

Is this a new or existing program/activity? _____ New _____ Existing

If existing please explain unique or new aspects that contribute to the qualifying criteria:

Has this program/event/group been supported by grants in the past? _____ Which ones and for how many years?

Describe the project/activities and resulting products the grant would support:

PROJECT TASKS AND TIMELINE:

What steps have you taken thus far to begin this project? _____

What steps (meetings, task assignments, contracts, etc.) will it take to bring this to completion?

If this grant will support an event when and where will the event take place?

When? _____

Where? _____

What are the target markets for the program/event? _____

Name the key people who will conduct the grant activities or manage the project and briefly describe their qualifications or position with your organization: _____

Provide a Budget breakdown for the project, use more space or attach an additional page if necessary:

Amount of Seed Grant request: \$ _____ (maximum of \$5,000.00)

Total budget for the project: \$ _____

Briefly list costs you expect to be associated with bringing this project to completion:

Source of matching funds. For any cash match, list sources and dollar amounts. For in-kind match, please list what that will be (examples are volunteer or staff time, materials for the project).

Estimated time frame: _____ Event or program planning Start date: _____

End date, date of event or program: _____

Include mission statement, Board of Directors list, and 1 letter of support.

Applicant signature (name, title, date):

Signature: _____

Printed Name: _____

Title: _____ Date: _____

Email contact: _____

Phone _____

PLEASE NOTE: It is a requirement that the Southern Maryland National Heritage Area be acknowledged for our contribution to this project. Your award letter/agreement will have information on how to accomplish this.

The Southern Maryland National Heritage Area gratefully recognizes the contribution of the tourism departments of Calvert County, Charles County, and Visit St. Mary's that help to make this opportunity possible.