

**COLLEGE-WIDE COUNCIL  
MEETING SUMMARY**

<b>Date, Time, Place:</b>	Friday, March 3, 2023, 9:00 a.m. to 10:00 a.m., ZOOM Conference					
<b>Attendance:</b>	√	Seth Bacon	√	George Bedell*	√	Laura Dyson
√ Attended	√	Hannah Cooksey-Tate	√	Jesse Gonzalez	√	Dr. Stephanie McCaslin
*Conveners	√	Dr. Larisa Pfeiffer*	√	Daphne Powell	√	Dr. Rodney Redmond*
	√	Elizabeth Settle	√	Donna Sperry	√	Kelly Winters
<b>Item/Topic</b>	<b>Discussion/Reports</b>					<b>Assignments/Actions</b>
Approval of February 3, 2023, Minutes	The minutes for the College-Wide Council meeting held on February 3, 2023, were reviewed and approved by the council members in attendance.					The approved minutes will be posted to the College-Wide Council 2022-23 TEAMS site by the close of business today.
Approval of Agenda	The agenda for today's meeting was reviewed and approved by the council members in attendance.					
Old Business: College Committees (GA-3005)	As discussed at previous CWC meetings, GA-3005 was updated last year, but it was not moved forward. George presented the version written by Dr. Murphy (former president of the college) and Craig Patenaude. He recommended using that version. The members present reviewed the document and recommended that the "standing committees" language needs to be clarified (see the comments made by Dr. McCaslin on the document. The document will move forward to Craig Patenaude, then on to President's Cabinet, then on to the 30-day comment period.					Dr. McCaslin will send the College Committees policy (GA-3005) to Craig Patenaude.

Old Business:  
Status Updates on Policy  
Review from Councils

**College Planning – Seth Bacon and Hannah Cooksey-Tate**

Dr. Comey and Heather Zeolla met with the CPC to discuss GEN-411 and presented the recommended changes. See attached document (changes are in red).

**Dr. Stephanie McCaslin motioned that GEN-411 be moved forward with the recommended changes to President’s Cabinet.**

**Hannah Cooksey-Tate seconded.**

**IN FAVOR (AYE) – 8**

**AGAINST (NAY) – 0**

**ABSTAIN – 0**

**The motion passed.**

CPC also discussed Facility Usage (GA-3008) with Dr. Comey and Heather Zeolla. The proposed changes would allow fundraisers and contactless (no cash) sales on campus in conjunction with GEN-411. The members present had trouble distinguishing the changes from the original document, so they asked Seth and Hannah to present this policy again at the next meeting.

	<p>Furthermore, CWC members agreed to follow a more standardized method of presenting policy changes moving forward: (1) use the Track Changes feature in Microsoft Word and (2) send out the policies one week before the CWC standing meeting so that everyone has a chance to read it.</p> <p>Also, we have a flowchart in place for how policy changes progress through Governance, but we need to make better use of available technology to track those changes in real time.</p>	<p>All council chairs will send the policies that will be reviewed at the April meeting to George, Dr. Pfeiffer, and Dr. Redmond by March 31<sup>st</sup>.</p>
<p>New Business: Gender Variables</p>	<p>Erin Ebersole, Carol Harrison (former Registrar), and Shelby Potts submitted a memo to Dr. Murphy (former president of the college) on March 7, 2022, proposing an update to the gender variables used by the college. It was sent on to and approved by the Instructional and Student Affairs Council (ISAC) and Equity and Inclusion Council (EIC) in April 2022, then forwarded to the CWC and President's Cabinet. After that, it stalled and came back to LGBTQIA advisory group which asked that CWC pick up where it left off. Dr. Pfeiffer and Dr. Redmond both recall that at the time the President's Cabinet was fine with the change. However, since it has been a year and a new president is at the college, it would be prudent to bring it back to the President's Cabinet for official approval. Since this change is not tied to a policy, just a change in procedure, George recommended that Dr. McCaslin email Craig Patenaude (and CC him, Dr. Pfeiffer, and Dr. Redmond) for the next step to make the change operational.</p>	<p>Dr. McCaslin will email Craig Patenaude regarding the next steps to implement the gender variables change.</p>

<b>Adjournment</b>	<b>10:11 a.m.</b>	
<b>NEXT MEETING:</b>	<b>College-Wide Council Friday, April 7, 2023 9:00 a.m. to 10:00 a.m. ZOOM Conference</b>	