

College Wide Council
MEETING SUMMARY

Date, Time, Place:	Friday, October 1st, 2021, 10:30AM a.m. via Zoom				
Attendance:					
College-Wide Council Co-Chairs:		Sarah Merranko	√	Craig Patenaude	
Instructional & Student Affairs Council Co-Chairs:	√	Stephanie McCaslin	√	Kelly Winters	
Planning Council Co-Chairs:		Jacqui Rogers-Frere	√	Lesley Quattlebaum	
Equity & Inclusion Council Co-Chairs:		Beth Settle		Raquel Brooks	
Talent Development Council Co-Chairs:	√	Laura Dyson	√	Jesse Gonzalez	
	√	Larisa Pfeiffer, Representative	√	George Bedell, Recorder	
Item/Topic	Discussion/Reports			Assignments/Actions	
Minutes	Motion was made and minutes of September 17th were approved with corrections.				
Old Business Policy Assignment	C. Patenaude led discussion. CWC Chairs recommended assignment of the three salary policies as follows: <i>Classification</i> to be reviewed by Talent Development and Equity and Inclusion Councils, <i>Position Management</i> to be reviewed by Planning Council in collaboration with HR, <i>Grievance</i> will be considered in conjunction with <i>Discipline</i> at a later date.			Talent Development and Equity and Inclusion Councils – begin review process of <i>Classification</i> policy. Planning Council – begin review of <i>Position Management</i> policy	
New Business a. Process for replacement members and co-chairs b. Training and Goal Setting c. Process for record retention	a. C. Patenaude discussed protocols for replacing members of the various councils. Updated membership and vacancy announcements were made: Instructional and Students Affairs council has added Bill Rollins, Talent Development will need two replacement members, Equity and Inclusion may need a replacement co-chair for Beth Settle. b. Based on the results of the poll circulated by S. Merranko, training for this year will focus on <i>Setting Meaningful and Measurable Goals</i>			Co-chairs S. Merranko and C. Patenaude will discuss strategies and procedures for adding and replacing council members with Dr. Murphy. G. Bedell to submit completed meeting minutes to L. Pfeiffer	

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	<p>and <i>How to Move your Group from Challenging a Person Mindset, to Challenging a Process</i>. Visitors from Montgomery College may help facilitate discussion of goal setting.</p> <p>c. L. Pfeiffer announced that in her role as Chief of Staff, she will facilitate a centralized process of records retention for the CWC and related councils. Councils may email minutes and other relevant materials to governance.csm.edu.</p>	
<p>Announcements Council updates</p>	<p>S. McCaslin discussed work with the Prior Learning Assessment Workgroup. The PLAW is working towards making recommendations by December. Also, the Instructional and Student Learning Council met with J. Rogers-Frere to discuss coordination of transfer fairs.</p> <p>L. Quattlebaum discussed the Budget Enhancement process (BER), the process of ranking BERs, and the timeline for completion.</p> <p>L. Dyson reported that Talent and Development met on September 23rd to discuss the policies mentioned at the previous CWC meeting.</p>	
<p>Adjournment</p>	<p>Adjourned at 11:42AM</p>	
<p>NEXT MEETING DATES:</p>	<p>October 15th, 2021, 10:30AM_</p>	