

Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.

Digital Media Production

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**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
College of Southern Maryland and the University of Baltimore regarding transfer from the
Associate of Arts in Digital Media Production to the B.A. in Digital Communications**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between College of Southern Maryland (the “Sending Institution”) and the University of Baltimore (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Associate of Arts in Digital Media Production for the completion of the B.A. in Digital Communications (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

Sending Institution Course			Receiving Institution Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to
ENG-1010	Composition and Rhetoric	3	WRIT101	College Composition	3	General Education
FYS-1010	First Year Seminar	3		Elective	3	
MTH-1010	Quantitative Reasoning and Literacy	3		College Algebra, if MTH-1120 is taken	3	General Education
DMP-1010	Video Field Production	3	CMAT369 *	(Students must successfully complete DMP1010 and DMP1020 for CMAT369 equivalency. Otherwise, course will equate to an elective.	3	Major
DMP-1020	Television Studio Production	3	CMAT369 *	(Students must successfully complete DMP1010 and	3	Major

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				DMP1020 for CMAT369 equivalency. Otherwise, course will equate to an elective.)		
COM-1020	Introduction to Mass Communication	3		Elective	3	General Education
ART-1200	Two-Dimensional Design	3		Elective	3	General Education
COM-2300	Introduction to Media Writing	3		Elective	3	
DMP-2910	DMP Internship or Practicum	3	CMAT207	Practicum in Communication	3	
ITS-1205	Internet and Web Essentials	3		Elective	3	
MUS-1125	Audio Production	3		Elective	3	
DMP-2030	Documentary Production	3		Elective	3	
ITS-2620	Web Graphics and Multimedia	3		Elective	3	
DMP-2450	Digital Filmmaking	3		Elective	3	
ART-1300	Graphic Design I	3	GAME160	Graphics for Game Design	3	
SCE-1010	Scientific Reasoning	3		Elective	3	General Education
Biological/Physical Sciences with Matching Lab		4		Depends on Course	4	General Education
Social/Behavioral Sciences		3		Depends on Course	3	General Education
Take One of the Following:						
ENG-1020	Composition & Literature	3		Elective	3	General Education
ENG-1030	Composition & Nonfiction Prose	3		Elective	3	General Education
Take One of the Following:						
COM-1010	Basic Principles of Speech Communication	3	CMAT201	Communicating Effectively	3	General Education
COM-1650	Introduction to Public Speaking	3	CMAT201	Communicating Effectively	3	General Education

*A grade of C or better is required to transfer this course into the major.

- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Jacqui Rogers	Seth Kamen
Title of staff person	Coordinator of Transfer and Articulation	Assistant Vice President

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Email address	jgrogers@csmd.edu	skamen@ubalt.edu
Telephone Number	301.934.7571	410.837.5945

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

4. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
5. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
6. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
7. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering **90** days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 2 year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

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E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

College of Southern Maryland

DocuSigned by:
Dr. Eileen Abel
By: _____
E55B11884CDD43E...
Dr. Eileen Abel
Vice President for Academic Affairs
6/25/2020

Date

University of Baltimore

DocuSigned by:
Dr. Catherine Andersen
By: _____
907D58F2CDEA4EB...
Catherine Andersen Ph.D.,
Interim Provost
6/25/2020

Date