

The University of Baltimore BeeLine Program in partnership with College of Southern Maryland

Preamble

This agreement (the “Agreement”) is made this May 1, 2020 (“the Effective Date”) by and between the University of Baltimore (“UB”), a constituent institution of the University System of Maryland, and the College of Southern Maryland (“the community college/CSM”), a community college covering Charles, Calvert and St. Mary’s Counties, MD, to formalize an agreement, to be called the **BeeLine Program**, which allows students to be dually admitted at both institutions. This program is intended to increase collegiate engagement, academic progress and success, and degree completion.

This agreement guides the responsibilities of both parties. Details about the program, including benefits, application process, and eligibility, are available on the University of Baltimore web site (www.ubalt.edu/beeline).

I. Responsibilities of Both Parties

As part of this partnership, the community college will:

- Promote the BeeLine program to prospective students via the web, print, electronically or social media, as able.
- Coordinate, with UB, trainings to educate faculty and staff about UB and the BeeLine Program.
- Facilitate classroom presentations/visits by UB representatives for the purpose of presenting the program and UB academic program opportunities
- Provide free space for UB staff and faculty to meet with prospective students, conduct pre-transfer advising, and host information sessions.
- Facilitate the exchange of transcripts between the community college and UB for purposes of advising, transfer evaluation, and admission.
- Confirm enrollment of all BeeLine students on a semesterly basis.

As part of this partnership, UB will:

- Provide a free BeeLine Application at all transfer events and online.
- Establish a BeeLine web page for specific program information and details
- Work with students to apply, meet eligibility requirements, and utilize the BeeLine program.
- Share information with the community college on student enrollment patterns, retention, and success.
- Invite community college partners to UB Commencement to honor BeeLine students.

II. Term

The initial term of the Agreement shall be for a period of five (5) years, commencing on the Effective Date and ending on April 30, 2025 at the end of which the Agreement shall

automatically renew for successive one (1) year periods unless terminated by either party as set forth below.

Either party may terminate this Agreement by providing ninety (90) days' written notice to the other party. During the notice period the parties may discuss continuation of a formal relationship. If the Agreement is terminated, UB will honor will honor students who are in the BeeLine Program and have been admitted to UB at the time of termination. The parties shall meet, at least annually, to review changes in curriculum, programs and credential requirements for the purpose of determining whether or if the Agreement should be amended.

III. Program Administrators

The parties designate the following individuals to serve as administrators under this Agreement:

CSM Program Administrator	UB Program Administrator
Jacquelyn Rogers Coordinator of Transfer and Articulations jgrogers@csmd.edu 301-934-7588	Seth Marc Kamen Assistant Vice President skamen@ubalt.edu 410.837.5945

IV. FERPA

The parties will comply with all provisions of the federal Family Educational Rights and Privacy Act ("FERPA") in all disclosures of FERPA protected information between CSM and UB. For example, the parties may be able to share personally identifiable information from a student's record for purposes related to a student's enrollment or transfer, per 34 C.F.R §§ 99.31 (a)(2) and 99.34. Also consistent with FERPA, the parties shall use reasonable methods to ensure that they provide only those education records that are necessary to the purpose for the disclosure as permitted under FERPA. Nothing in this Agreement may be construed to allow the parties to maintain, use, disclose, or share student record information in a manner not allowed under applicable laws or regulations.

V. Publicity

Neither Party shall use directly or by implication the names, trademarks, logos, or trade dress of the other Party, nor any of the other Party's affiliates or contractors, nor any abbreviations thereof, or of any staff member, faculty member, student, or employee of the other Party in connection with any products, publicity, promotion, financing, advertising, or other public disclosure without the express prior written permission of an authorized official of the other Party.

VI. Non-Discrimination

There shall be no discrimination on the basis of age, race, color, religion, sex, disability, gender identity, veteran status, sexual orientation, marital status, genetic information, national origin or

any other legally protected status in either the selection of students for participation in the BeeLine Program, or as to any actions taken pursuant to this Agreement.

VII. Amendments

This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both parties.

VIII. Non-Waiver

The failure of either party to insist, in any one or more instances, on the performance of any of the terms, covenants, or conditions of this Agreement, or to exercise any of its rights, shall not be construed as a waiver or relinquishment of such term, covenant, condition or right with respect to further performance.

IX. Severability

Each provision of this Agreement shall be deemed to be a separate, severable and independently enforceable provision. The invalidity of any provisions shall not cause the invalidity of the remaining provisions hereof.


X. Counterparts


This Agreement may be executed in counterparts and each counterpart shall be deemed an original.

XI. Applicable Law

This Agreement, and all claims arising out of or relating to this Agreement, whether sounding in contract, tort, or otherwise, shall be governed in all respects by the laws of the State of Maryland, without reference to its conflicts of laws rules. CSM expressly consents and submits to the exclusive jurisdiction of any court of competent jurisdiction in the State of Maryland.

IN WITNESS WHEREOF, the parties hereby evidence their agreement to the above terms and conditions by having caused this Agreement to be executed and delivered on the day and year indicated above.

DocuSigned by:

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Maureen Murphy, Ph.D.
President
College of Southern Maryland
Date: 4/29/2020

DocuSigned by:

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Kurt L. Schmoke
President
University of Baltimore
Date: 4/30/2020