

Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
COLLEGE OF SOUTHERN MARYLAND
AND
FROSTBURG STATE UNIVERSITY REGARDING TRANSFER FROM ASSOCIATE
OF ARTS IN DIGITAL MEDIA PRODUCTION TO BACHELOR OF SCIENCE IN
MASS COMMUNICATION**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between College of Southern Maryland (the “Sending Institution”) and Frostburg State University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Associate of Arts in Digital Media Production for the completion of Bachelor of Science in Mass Communication (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution.

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

Sending Institution Course			Receiving Institution Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENG-1010	Composition and Rhetoric	3	ENGL-101	Freshman Composition	3	General Education (Core)
FYS-1010	First Year Seminar	3	Lower Level Elective		3	Bachelor of Science Elective

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MTH-1010	Quantitative Reasoning and Literacy	3	MATH 104	Intro. To Mathematical Problem-Solving	3	General Education (Math)
DMP-1010	Video Field Production	3	MCOM-205	Mobile Media Production	3	Major Requirement
DMP-1020	Television Studio Production	3	MCOM-388	Multi-Camera Production	3	Major Requirement
COM-1020	Introduction to Mass Communication	3	MCOM-105	Digital Media and Media Literacy	3	Major Requirement & Gen. Ed (Social Sciences)
ART-1200	Two-Dimensional Design	3	ART-104	Two Dimensional Design	3	General Education
COM-2300	Introduction to Media Writing	3	MCOM-326	Writing for Electronic Media	3	Major Requirement
DMP-2910	DMP Internship or Practicum	3	MCOM-494	Digital Media Internship	3	Major Requirement
ITS-1205	Internet and Web Essentials	3	Lower Level Elective		3	General Education (FSU Colloquia)
MUS-1125	Audio Production	3	MCOM-213	Digital Audio Production	3	Major Requirement
DMP-2030	Documentary Production	3	MCOM-487	Advanced Single-Camera Production	3	Major Requirement
ITS-2620	Web Graphics and Multimedia	3	Lower Level Elective		3	Bachelor of Science Elective
DMP-2450	Digital Filmmaking	3	MCOM-287	Single-Camera Production	3	Major Requirement
ART-1300	Graphic Design I	3	ART-207	Graphic Design	3	Major Requirement & Tech. Fluency

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SCE-1010	Scientific Reasoning	3	IDIS 160	Science, Technology, and Society	3	General Education (Natural Science)
Biological/Physical Sciences with Matching Lab		4	Biological/Physical Sciences with Lab		4	General Education (Natural Sciences)
Social/Behavioral Sciences		3	The Social Sciences		3	General Education (Social Sciences)
Take One of the Following:						
ENG-1020	Composition & Literature	3	ENGL-150	Introduction to Literature	3	General Education (Humanities)
ENG-1030	Composition & Nonfiction Prose	3	Lower Level Elective		3	General Education (Humanities)
Take One of the Following:						
COM-1010	Basic Principles of Speech Communication	3	CMST-102	Introduction to Strategic Communication Leadership	3	General Education (either FSU Colloquia or Humanities)
COM-1650	Introduction to Public Speaking	3	CMST-122	Introduction to Public Communication	3	General Education (FU Colloquia) & Major Requirement

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*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

3. It is recommended that students complete COM-1650 instead of COM-1010.
4. Only courses in which students earn a grade of “C” or better may count toward satisfaction of major or minor requirements.
5. The Sending Institution will share a list of graduates each semester with the Sending Institution. A representative from the Receiving Institution will serve as the point of contact for this and will be required to complete a FERPA release form.
6. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Jacqui Rogers	Natalie Wagoner
Title of staff person	Coordinator of Transfer and Articulation	Associate Director of Admissions
Email address	jgrogers@csm.edu	nmwagoner@frostburg.edu
Telephone Number	301-934-7571	301-687-4201

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

	Sending Institution	Receiving Institution
Name of person	Olaniyi Areke	Annie Danzi
Title of person	Program Coordinator	Department Chair
Email address	oareke@csm.edu	amdanzi@frostburg.edu
Telephone Number	301-539-4814	301-687-3013

7. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs’ regulations, including the regulations governing the awarding prior credit,

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as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

8. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
9. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
10. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering **60** days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 3 years to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

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G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

College of Southern Maryland

By: Maureen Murphy

Maureen Murphy
President

Jul 16, 2021

Date

Frostburg State University

By: Ronald Nowaczyk

Ronald Nowaczyk
President

Jul 21, 2021

Date

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College of Southern Maryland

By: *Rodney Redmond*
[Rodney Redmond \(Jul 18, 2021 21:06 EDT\)](#)

Rodney Redmond
Provost & Vice President of Learning

Jul 18, 2021

Date

Frostburg State University

By: *Michael Mathias*

Michael Mathias
Interim Provost

Jul 21, 2021

Date

College of Southern Maryland

By: *David M Robinson*
[David M Robinson \(Jul 19, 2021 10:40 EDT\)](#)

David Robinson
Dean, School of Arts and Humanities

Jul 19, 2021

Date

Frostburg State University

By: *Thomas Kim Hixson*

Thomas Kim Hixson
Dean, College of Liberal Arts and
Sciences

Jul 17, 2021

Date